



DIAMOND TRUST BANK OF UGANDA LIMITED
(Licensed and Supervised by Bank of Uganda)

REF NO: DTB/SAFE DEPOSIT LOCKER

KEY FACTS DOCUMENT – SAFE DEPOSIT LOCKER

THIS KEY FACTS DOCUMENT IS IMPORTANT TO YOU. IT SUMMARISES THE PRODUCT YOU ARE CONSIDERING. PLEASE ONLY SIGN AFTER YOU HAVE READ, UNDERSTOOD AND AGREED TO THE CONTENT OF THIS DOCUMENT.

1. **TYPE OF PRODUCT** SAFE DEPOSIT LOCKER
2. **AIMS AND BENEFITS** FOR SECURING VALUABLE DOCUMENTS AND ITEMS
3. **Lockers available at:** Old Kila, Ntinda, Entebbe, Parliament Ave & Mbarara

a) Locker sizes available: in THREE SIZES^h

SMALL (3" x 5" x 22")

MEDIUM (3" x 10" x 22")

LARGE (10" x 10" x 22")

b) **Assigned Period:** ONE YEAR renewable

c) **Security:** NO ADDITIONAL SECURITY REQUIRED TO OBTAIN SAFE DEPOSIT LOCKERS

d) Requirements:

- i) Should be a Bank Customer with an Active account.
- ii) A standing order must be put in place for the charges to be recovered the following subsequent years
- iii) Ensure sufficient balances to meet Standing Order Instructions for Annual Subscription
- iv) In case of Limited Companies, Associations, Clubs, Trusts, etc. necessary Board resolution/resolution of the Managing Committee / Board of Trustees permitting hiring of lockers must be obtained. This should indicate mode of operation and the names of persons authorized to operate should be obtained
- v) Upon allocation of Locker customer should always come with the Key allotted, along with a Valid ID.

e) Fees, Charges and Penalties:

FEE DESCRIPTION		AMOUNT IN UGX
i.	Joining Fees	NIL
ii.	Annual Subscription for LARGE / MEDIUM / SMALL Size Lockers respectively.	UGX: 2,000,000 UGX: 500,000 UGX: 300,000
iii.	Maintenance fee	Nil
iv.	Assigning Locker facility	Strictly for Account holders
v.	Additional cost on Frequent Locker Access	Nil
vi.	Security Deposit	One year rent advance

f) RISKS

- a. If the Locker Key is lost, all the charges should be borne by the customer b.
No Insurance Coverage is allowed to this Facility.

FURTHER POINTS TO CONSIDER

- i) The Bank does not permit subsequent inclusion of additional names to a locker once it is hired. If the customer desires inclusion of additional names, the existing locker will have to be surrendered and fresh documents will have to be signed by all the hirers
- ii) Ensure and confirm you have closed the Deposit Locker fully before you leave
- iii) Bank reserves the right to break or open the locker in the event of 6 months rental due arrears with a prior notice of 15days
- iv) In the event of court order Bank shall execute as ordered.
- v) Bank officials are NOT entitled to know the contents of the Deposit Locker allotted.
- vi) A locker rental due for over six months and the customer does not reply to any notices sent by the Bank are subject for recall facility and terminate the Hire agreement
- vii) If you wish to hand over the Deposit Locker, our Bank Legal Department will verify that No court orders/Legal lien are attached to this Facility.

How to deposit money for Safe deposit Locker Annual Subscription: Can be paid in any of the following ways: Counter cash/ Remittances via RTGS/EFT or SWIFT/ Direct Debit

How to complain: If you are dissatisfied with our services, we welcome you to communicate this to us through our website. We will acknowledge receipt of your complaint, investigate and give you an answer within two weeks.

Future communications

It is important for us to be able to communicate with you. Below, please tick at least two preferred means of communication and provide details (and update us in case of any changes):

Mobile Phone <input checked="" type="checkbox"/>	Email <input checked="" type="checkbox"/>	Post <input type="checkbox"/>	Over the counter <input type="checkbox"/>	Other <input type="checkbox"/>
# 1				
# 2				
# 3				

Signature:-----

Date:-----

Name:-----

Date:-----

Relationship Officer

Client

Where can I find out more about this loan product? If you want more information on the terms used in this KFD or

Product, please contact **+256-414387100/387**

us on or visit our website at www.dtbafrica.com